

EDIAFC Conference Call April 4, 2004, 7:00 P.M.

Present: Lowden, Pienkowski, Walton, Seavey, Cohan, Askenstedt, Stahl, Gouty, Watson, Warrick

Absent: Chiaramonte, Tettermer

Communications:

Chief Seavey reported on a meeting between Seavey, Cohan, Askenstedt, and Walton regarding communication in the EDIAFC. He reported that all communications from all sources will be forwarded through the Secretary to assure that it is distributed to all parties. This will eliminate communications concerns as to what goes out and when. The Secretary will distribute all communications forwarded from IAFC as well as other sources. The Secretary and International Director will work together to distribute information in an effective and timely manner.

EDIAFC Conference:

The Secretary reported all of the sponsorships for the conference have confirmed. They are;

- NJSFCA will fund the Board Breakfast on Friday and the Conference Breakfast on Saturday.
- Delaware Chiefs will fund the BOD lunch on Friday.
- MSAFC will fund the conference lunch and technical session on Saturday.
- NYS AFC will fund a Friday night reception for the BOD, State Association Officers, and EDIAFC Past Presidents in an amount not to exceed \$1,500.00. The reception will be held from 5:00 - 7:00 PM
- The banquet will be funded by ticket sales.

The conference flyer was printed and mailed. It turned out to be a two page tri-fold which was considerably more expensive than ICC had planned. The full cost was near \$3,000.00. Despite that, they honored their commitment and completed it. Some Board members have still not received the flyer. **The Secretary will follow up with ICC.**

Father Steger will not be able to attend and the Memorial Service should be planned accordingly. **Les agreed to follow up with Ken Anderson to prepare the memorial Program. The Secretary will provide a list of the members who have passed.**

Ted Lowden reported that he had obtained a \$1,500.00 sponsor for the conference. The sponsor is Commerce Bank. They will also provide gift bags for the attendees. There was a discussion of handouts to go with the bags. **Each State Director is to check with his state for possible handouts to be included.**

Commerce Bank will supply some as well. **The Secretary will check with IAFC about additional handouts. Les will check with Connective in Delaware for support.**

Ted asked the board to consider a barbeque instead of a sit down dinner. **There was a motion by Lowden and second by Gouty to do a barbeque. The motion passed unanimously.** There followed general discussion of the event. Ted may have a sponsor for the event. He will host it at one of the Evesham Fire Stations. Consensus was to hire a caterer for the food, hire bartenders to serve an open bar and to look into a band or DJ. **Ted will work on the details.** The issue of weather was raised by the President and Ted said the event could be moved indoors if need be. The Secretary questioned the ability to have alcohol. Ted said it was okay. **The Secretary will look into liability insurance and speak to VFIS about some financial help.** The secretary also asked that arrangements be made to provide alternate transportation in the event that someone drank too much to drive.

Ken Pienkowski asked about the Friday Night social. **Ted will see if we can get a space at the Marriot to use and bring in the food and liquor ourselves.** Ken suggested this may save some money.

Jim Seavey discussed a possible spouses program He asked **Ted to get a price on a bus to Atlantic City.** He said once he has the price, **Mary Seavey will organize the event.**

Jim Seavey will contact Garry Briese and invite him to attend and put on his power point program at the conference. (Secretary's note: Someone from IAFC staff should attend if Garry cannot) Bill Walton said Bill Killen will attend.

The board discussed a conference program book. **Jim Seavey said his department would create the book.** He asked the Secretary to provide names of the Officers, Past Presidents and a copy of our logo. **Jim will provide the Secretary with a contact at Cabin John. Jim will also work with the Secretary to develop a program for the "Banquet under the Stars" (not to be confused with a barbeque).**

FRI - Bill Askenstedt reported that plans for the conference are complete. The breakfast will be at **8 AM on Friday, at the Convention Center. Mass will be Saturday morning at 7AM at the Convention Center.** (The location could change) The breakfast will be set up the same as last year with a head table for the BOD and seating for 200. The Breakfast will be the B4 selection. The President has been comped a suite for 6 days. (You voted for the smaller suite at no cost to us.) This includes the parlor for all 6 nights. At this time Bernie, Bill Walton and myself will all be in by Monday in preparation for the IAFC BOD Meeting and the Secretaries Meeting. It would be my recommendation that we use the parlor for Board use only on Monday, Tuesday and Wednesday night and open it Thursday, Friday and Saturday.

Jim Seavey recommended that the Board meeting be held late afternoon on Thursday. 3PM was suggested. There was a question as to whether reports were necessary from the officers. It was suggested that reports not submitted in writing in advance not be accepted. The Secretary suggested all reports be sent in 10 days in advance. Any reports received would be distributed in advance with the agenda and reports would not be read at the meeting unless there was an issue of contention or a question. Reports will not be mandatory. The decision on Thursday was deferred to a later date to give the board time to check their schedules and travel plans.

CFAI Letter - Bill Walton explained that the IAFC was proposing that the CFAI make IAFC membership a mandatory criteria for CFO accreditation. Bill is opposed because he thinks it will make the process too costly for many volunteer chiefs who would have to add IAFC dues to the \$300.00 fee to CFAI. He asked that the board give him consensus to oppose the IAFC plan contained in a letter by Garry Briese. **There was a motion by Lowden and Second by Gouty to oppose the letter.**

C&B Appointment: Bill Walton said he will pursue the appointment of Ken Pienkowski to the IAFC C&B Committee. Ernie Mitchell had been approached previously by President Seavey to appoint Ken in place of Dallas Hartman. Ken was not appointed at that time but a new vacancy exists.

Fire GPO: The Secretary will send under another email, copies of a proposal from Andrew Forrester which would call for the Eastern (and other Divisions) to provide a representative to a new Advisory Council. The roll of the new Council would be to promote the GPO and to find desired vendors to put under contract. The Council would provide feed back to the GPO from the Divisions. In lieu of elaborating on the rest of the conversation, please refer to the GPO documents you will receive on a separate email.

Good of the Association: Bernie Cohan reported on the presentation of the Board's gift to Jim Seavey in appreciation of his service to the Division. Pictures from the event will be sent under another email. Walton, Cohan, Gouty and Askenstedt made the presentation at a Cabin John Banquet on Saturday. (Mary presented Jim with the keys to their new home on Wyoming)